

**MINUTES OF  
CITY OF DUVALL  
COUNCIL MEETING  
April 23, 2009  
7:00 P.M. - Duvall Fire Station**

Council Workshop 6:30 PM: First Quarter Financial Reports & Update - Harry Oestreich

**The City Council Meeting was called to order by Mayor Will Ibershof at 7:03 P.M.**

**Council Present:** Gérard Cattin, Vicki Edwards, Elizabeth Walker, Dianne Brudnicki, Gary Gill, Anne Laughlin.

**Staff Present:** Steve Leniszewski, Glenn Merryman, Carey Hert, Harry Oestreich, Lara Thomas, Sara Springer, Jodi Lee Wycoff.

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Approval of Payroll in the amount of \$155,935.45, Claims in the amount of \$715,094.18; Excuse the absence of Councilmember Glen Kuntz; Under Executive Session add: 15 minutes for Property Acquisition pursuant to RCW 42.30.110(1)(b)

**II. Adoption of Council Agenda:**

*It was moved and seconded (Laughlin-Walker) to adopt the 4/23/09 City Council Agenda. The Motion carried. (6 ayes).*

**III. Comments from the Audience:**

Donald Barden, 15717 Manion Way NE, Duvall, representing the Library Board, said that the Library Board unanimously and enthusiastically supports the City looking into having the library located in downtown. They very much want to stay in the downtown area.

**IV. Approval of Consent Agenda:**

*It was moved and seconded (Cattin-Edwards) to approve the consent agenda which included approval of Payroll Checks Numbered #7843-7851 in the amount of \$155,935.45; Claims Checks Numbered #7852-7956 in the amount of \$715,094.18; Excusing the Absence of Councilmember Glen Kuntz; and approval of the Council Meeting Minutes of 4-9-09. The Motion carried. (6 ayes).*

**V. Presentation: Suburban Cities Association Update – Karen Goroski**

Karen Goroski handed out and reviewed a few different documents with Council. These included the Suburban Cities Association (SCA) annual report, organizational chart, goals, calendar, and invitations to a few different events. She mentioned a few key successes for SCA in 2008, including getting a representative on the King County charter review commission. In that process they achieved some successes with the Regional Committees: the Policy Committee, Water Quality Committee and Transit Committee. The SCA Budget Group successfully argued against the county-wide utility tax which never made it out of the Executive's office. They will be reconvening the budget group again this year and they have been asked to anticipate King County budget issues that will directly affect local cities. Karen reported that SCA is spending a lot of its time in 2009 on transit policies, specifically related to service reductions. Various scenarios are being developed and reviewed. SCA is asking members for input on future speakers at their various events.

Councilmembers and Mayor Ibershof thanked Karen for all of her hard work.

**Presentation:                      Carnation-Duvall Police Department Annual Report**

Police Chief Glenn Merryman started out by delivering the sad news that their K9 dog, Cyrus, recently passed away. They are working on some ways to honor him.

Chief Merryman presented a Certificate of Appreciation to Shelley Olson, Records Clerk, for her hard work in getting the RAD program started. It is shaping up to be a very successful program and it could not have happened without Shelley's enthusiasm and dedication.

Chief Merryman then presented Commander Carey Hert with his official certificate of promotion to Commander. As is tradition, Commander Hert's wife, Carey Ann Hert, then pinned her husband's Commander Stars on his uniform.

Chief Merryman handed out the annual report and reviewed a few of the key pages. He asked Council to review the whole report and invited them to ask any questions they may have. He then introduced Commander Carey Hert to present the first portion of the report.

Commander Hert showed a presentation detailing the services and programs the Carnation-Duvall Police Services provide. He explained the various roles within the Department including records and evidence processing. He also explained the primary responsibilities of the officers and reviewed their stats from 2008. There are four sergeants and nine officers in the Department right now. They had 1075 hours of training in 2008. Commander Hert also reported that there were 906 case investigations this past year and they responded to 3648 calls for service. They sponsored a slow Emergency Vehicle Operations training in Monroe which they invited members of the Coalition of Small Police Agencies to attend. Commander Hert reviewed the different programs the Department has including the bike program, firearms program, DARE, RAD and other community outreach programs. The DARE program graduated 163 students in 2008 and the RAD program held five classes with 41 women attending. Commander Hert showed a

few pictures from 2008 including the snow storm (which made them really appreciate their two 4x4 vehicles), the flood, and tours from various school and community groups. Lastly, he shared a few pictures of Cyrus, the recently fallen member of the Department.

## **VI. Scheduled Items:**

### **1. Mayor:**

Mayor Ibershof asked for Council's input on an idea to have an opening ceremony for the new park in the Fox Hollow development. The opening would likely be during a Council workshop. He would also like to hold a "Name the Park" contest for this same park. Council agreed that these are both good ideas.

### **2. Committee Reports:**

a. Land-Use Committee: Councilmember Dianne Brudnicki reviewed the Committee Summaries from their two April meetings. They discussed their mission statement, goals, 2009 planning work plan, the CamWest code amendment, and LDS and their first meeting. Their second meeting included discussions regarding the interlocal agreement, annexation plan changes, economic development, KCLS, and the 2009 Comprehensive Plan amendments. There are no recommendations for Council at this time.

b. Public Works Committee: Councilmember Elizabeth Walker said that the Committee has been going over the various project updates. She gave the floor to Steve Leniszewski who said that the concrete crosswalks will be installed soon on the Main Street project. This is a large part of the project that has a couple of options regarding traffic control and road closures. They will be sending all of the options to WSDOT for review, but the two main options are to close the road for 48 hours and get all the crosswalks installed at once or do one-lane closures, one block at a time which could take up to three weeks. Both have their pros and cons. He asked Council if they had a preference so they know what to push with WSDOT. It was general Council consensus to go for the 48 hour closure and to try to do it while most businesses will be closed – possibly Sunday and Monday.

c. Public Safety Committee: Councilmember Vicki Edwards reported the Committee has been discussing the event planning season that we are in. The Fire District will require permits for all special events this year. The letters for the fire inspections have gone out and they hope to start the actual inspections in the next couple weeks.

d. Economic Development Committee: Councilmember Anne Laughlin reported that, representing the Committee, she attended the April Chamber breakfast and discussed the Committee's goals, mission statement and priorities. She will work on a committee the Chamber is putting together to discuss marketing ideas for the "425 Magazine". The Committee is still looking at the "Outside Seattle" membership. They are also looking at other ways to get the word out about Duvall including possibly using portable kiosks with developers that will house information about Duvall. Lastly, the Committee has been tasked with creating a general events packet and specific event materials. They have reached out to staff and community volunteers for their input and they hope to have the first phase complete in three weeks.

e. Finance & Administration Committee: Councilmember Gérard Cattin reported that the Committee revised the format of how the quarterly finance reports are delivered as Council saw during the workshop. They continue their policy review and are currently reviewing the Duvall Municipal Code. They have begun some discussions on the 2010 budget. Council discussed when to schedule the budget retreats. Harry Oestreich will facilitate scheduling the budget retreats.

### **3. Council:**

a. Councilmember Laughlin reported that she attended a recent Medical Reserve Corps dinner. She has since joined the Corps which is a group that coordinates volunteer health professionals during large scale emergencies to assist emergency response teams in caring for victims with less serious injuries. They are a good backup to the Fire Department during emergencies. They will have training on May 16<sup>th</sup> regarding wild fire evacuation. They meet the third Wednesday of every month. She would like to get Council and members of SVGA together for a short training to help get the word out about what Medical Reserve Corp does.

b. Councilmember Edwards reported that she attended a recent Eastside Transportation Partnership meeting where a PSRC representative discussed the Transportation 20/40 Plan. They are in the analyzing phase. They are looking at six different transportation improvement options which cover a wide range. These options are being reviewed using seven criteria including the mobility, finance, growth management, and economic prosperity. The biggest issue they are facing is looking for a sustainable funding source. They are looking to get away from depending on the gas tax. They are mainly looking at tolling as a funding source. They will be watching how successful the 520 toll is and basing some of their decisions on that.

c. Councilmember Brudnicki gave an update on Duvall Days. She said that everything is running really well and she is very happy with how the various groups are working together to make this a successful event. There is a lot of collaborative effort to pull it together. They still need volunteers if anyone is interested.

## **VII. Public Hearing:      *None***

## **VIII. New Business:**

**1. (AB09-40) Approve and authorize the Mayor to sign a contract with SDA for the 3<sup>rd</sup> Avenue Water Main Replacement Design.** *It was moved and seconded (Edwards-Walker) to Approve and authorize the Mayor to sign a contract with SDA for the 3<sup>rd</sup> Avenue Water Main Replacement Design. The Motion Carried. (5 ayes, 1 nay - Cattin).*

## **IX. Executive Session:      15 Minutes – Potential Property Acquisition RCW 42.30.110(1)(b)**

8:28 p.m.      The Council Chambers were cleared for a 15-minute Executive Session on

Potential Property Acquisition pursuant to RCW 42.30.110(1)(b).

8:43 p.m. The Executive Session was extended for 10 minutes.

8:53 p.m. The Executive Session was extended for 8 minutes.

9:01 p.m. The Executive Session was extended for 15 minutes.

9:16 p.m. The Council meeting was called back to order.

**X. Adjournment:**

*It was moved and seconded (Cattin-Laughlin) to adjourn.*

*The Motion Carried. (6 ayes). The meeting adjourned at 9:16 p.m.*

Signed \_\_\_\_\_  
Mayor Will Ibershof

Attest \_\_\_\_\_  
Jodi Lee Wycoff, Deputy City Clerk